

Meeting Minutes



Project Name: Leavenheath Neighbourhood Plan
Meeting Date: Thursday 18th March 2021
Location: Online Meeting

Attendance: John Simpson, Paul Rossington, Dean Kingham, Nigel Rodgers, Pete Reason, Rachel Leggett

1.0 Apologies for absence
Rachel Bellenie.

2.0 Previous minutes
No comments on previous meeting minutes, therefore deemed to be accepted.

3.0 Results of latest consultation

3.1 It was confirmed that the survey on the proposed draft policies closed on 12th March 2021, with 97 responses received. The results have been collated by Rachel L, with percentage results for 'agree', 'disagree' and 'no preference' for each policy idea.

3.2 The full set of comments received have been compiled against each policy idea, and will be published in full separately to the meeting minutes. The responses have been overwhelmingly in agreement with the policy ideas, with the following percentages:

Policy Idea 1: New community assets – 87.4% in agreement

Policy Idea 2: Location, size and rate of housing development – 86.3% in agreement

Policy Idea 3: Housing size, type and tenure – 82.3% in agreement

Policy Idea 4: Design – between 76.8% and 91.5% in agreement depending on the sub-pages within this policy idea

Policy Idea 5: Pattern of growth and strategic gap between hamlets – 79.2% in agreement

Policy Idea 6: Non-designated Heritage Assets – 90.6% in agreement

Policy Idea 7: Walking and cycling – 94.7% in agreement

Policy Idea 8: Traffic and road safety – 94.8% in agreement

Policy Idea 9: View of community importance – no agree/disagree option for this policy, just a request for possible views for review

Policy Idea 10: Local Green Spaces – 85.3% in agreement

Policy Idea 11: Landscape and biodiversity – 93.8% in agreement

Policy Idea 12: Surface water drainage – 91.6% in agreement

Policy Idea 13: Convenience/small shop – 94.7% in agreement

Policy Idea 14: Home working – 78.1% in agreement

3.3 The comments received from the consultation were discussed, and proposed amendments to the wording of some policies were discussed:

Policy Idea 4: Design – include reference for encouraging wildlife, and reference for 'minimal' street lighting.

Policy Idea 6: Non-designated Heritage Assets – some additional assets were suggested, and the steering group will review these further, along with a further review of the assets already listed following consultation responses.

Policy Idea 7: Walking and cycling - include bridleways within policy.

Policy Idea 8: Traffic and road safety – include the areas noted where speeding is a concern.

Policy Idea 10: Local Green Spaces - some additional spaces were suggested, and the steering group will review these further, along with a further review of the assets already listed following consultation responses.

Policy Idea 12: Surface water drainage – include the areas noted where surface water drainage is an issue.

Policy Idea 14: Home working – policy wording to be reviewed, as it is not intended to require dedicated rooms in new dwellings for home offices, and the wording needs to be made clear to confirm the requirement for flexible office space.

4.0

The Plan document

4.1

Rachel L has been working on the Plan itself, and briefly showed the work in progress document. Rachel is looking to get as much completed by the end of March 2021 within the current funding period. A new funding application will need to be made when it opens after April 2021.

5.0

Works to progress

5.1

Rachel L ran through the list of outstanding work needed to complete the Draft Plan. Further steering group sessions are required to finalise the NDHA and LGS designations.

6.0

AOB

6.1

No issues to raise.

7.0

Next Meetings

Workshops on NDHA and LGS designations to be held shortly – online/telephone calls to be held with owners to discuss any concerns.

Next NP meeting to be held in April, but subject to when funding applications are open for 2021/22.